

MINUTES ACAC MEETING February 1, 2018 (as approved at 3.1.18 meeting)
First Floor Conference Room, Town Hall Annex, 7:30 pm

Commissioners attending: Adria Arch, Stephanie Marlin-Curiel, Jonathan Hyde, Barbara Costa, Aimee Taberner

Commissioners absent: Steve Poltorzycki

- 1) Voted to approve Minutes from January 11, 2018
- 2) Website update
 - a. Logos approved for Arts Arlington and for Arlington Commission for Arts and Culture
 - b. Sitemap/Wireframe update
 - i. VOTED to spend \$24/year to set up email account for two years
 - c. NYM Design contract reviewed, to cover development of 8-10 main templates. Logo development was under a separate contract with NYM Design. Arch, Marlin-Curiel, and Hyde to work as subcommittee to clarify with NYM all that is anticipated for completion, including incorporation of Arts Boston calendar.
 - i. Voted to approve having Arch and Marlin-Curiel finalize and sign NYM contract with Hyde's approval.
 - d. Content assignments for the website are in process or already sent to NYM for some areas; other areas will be assigned. Marlin-Curiel to check with Andrea Nicolay re Cultural District section; Taberner to list Managing Partners. Costa willing to copy edit.
- 3) Cultural District Management Partnership (CDMP) update:
 - a. A grant of \$5000 has been received from the Mass Cultural Council to assist in start-up expenses for the new Arlington Cultural District. A portion of this can be used for ACAC website which includes a section on the Cultural District. CDMP core group meets again in April and may then outline their plans to spend this grant by end of June.
 - b. Taberner will inquire about possible initiatives for the Subcommittee to Fill the Gap (to strengthen connection between East Arlington and Arlington Center portions of the Cultural District)
- 4) Public Art (APA) update
 - a. New National Park Service (NPS) technical assistance grant has been made to APA.
 - b. Chairful 2018 may take place as part of Feast of the East
- 5) FY18 Budget Review
 - a. Reviewed expenditures anticipated for now through June 2018, all covered.

- b. Hyde to explore getting larger vendors to use purchase orders.

Respectfully submitted,

Barbara Costa (in Steve Poltorzycki's absence)